



# MENTOR COLLEGE

*Leading by example. Inspiring excellence.*

## International Programme

40 Forest Avenue, Mississauga, ON, L5G 1L1  
Telephone: 905-271-3393 Fax: 905-271-8367

Website: [www.mentorcollege.edu](http://www.mentorcollege.edu)  
Email: [admin@mentorcollege.edu](mailto:admin@mentorcollege.edu)

**Director:**  
C. Macdonald

**Principal:**  
D. Whyte

**Vice-Principal:**  
R. Hall

## INTERNATIONAL PROGRAMME

Mentor College was founded in 1982 to provide an educational experience based on proven traditional methods of teaching. International students are offered a safe and positive environment with excellent opportunities to develop academic, athletic, social and language skills. We proudly offer full-year, non-semestered courses that allow continual learning throughout each academic year.

Individual attention is given to each student and classes are kept small to facilitate individual learning. The goal of the programme is to ensure a high level of proficiency in the four skill areas of Reading, Writing, Listening and Speaking. International students who require English as a Second Language (ESL) support are assigned two English classes for the academic year. Teachers in the ESL programme give more time and attention to the student's language as well as academic development, offering more explanation and structure.

One of the ways in which our programme is different from international schools is the integration of our students into the Mentor College high school community, where our international students can interact in a meaningful way with native English speakers. All students are integrated into mathematics, computers, visual arts, instrumental music, business, senior science and humanities courses.

**Grade 9-10** courses that are ESL supported: English, English support class, learning strategies, science, Canadian geography, Canadian history, civics and careers.

**Grade 11-12** courses are mostly integrated. International students who require ESL support will receive an additional ESL English class or may be placed in a lower grade level to accommodate their language needs.

All international students are provided with an additional layer of administrative support to maintain their study status and continue at Mentor College. Our international students are closely monitored and supported by guidance services, are represented on student council by elected student ambassadors, enjoy social events, and are offered the opportunity to receive peer support. Participation in extracurricular activities (sports, clubs, and competitions) is strongly encouraged.

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### Contact Information:

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Mr. Randy Hall  
Vice-Principal and Admissions Manager

E-mail: [rhall@mentorcollege.edu](mailto:rhall@mentorcollege.edu)  
Telephone: 905-271-3393

## ADMISSION

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### Application Fee

A non-refundable CDN \$200.00 application fee is required for all international students who wish to attend Mentor College. This fee will cover any costs associated with the application process. The application fee can be paid by wire transfer, money order, certified cheque, or cash; not by credit card. If paying by wire transfer, the student's name must be included. The banking information is provided below:

Institution Number:	003	Royal Bank of Canada
Transit Number:	02612	220 Lakeshore Road W., Mississauga, ON L5H 1G6
Account Number:	1237825	Mentor Educational Inc.
Swift Code:	ROYCCAT2	ABA ROUTING 021000021
Canadian Sort Code:	//CC000302612	Also known as the National Clearing Code

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### Documents Required:

The following documents are required to apply to the International Programme and can be submitted in person, or sent electronically, by courier or by mail: (**Only return pages 6-9**)

#### DOCUMENTS CHECK LIST:

- \_\_\_\_\_ (1) Student transcripts or reports from the past two years
- \_\_\_\_\_ (2) Copy of current and valid passport
- \_\_\_\_\_ (3) Student Information Sheet, with recent photograph – **page 6**
- \_\_\_\_\_ (4) Student's Personal Profile – **page 7**
- \_\_\_\_\_ (5) Student Essay (*must be written by hand*) – **page 8**
- \_\_\_\_\_ (6) Teacher Reference – **page 9**

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### The Admission Process:

**STEP 1:** Submit the student's application, school transcript and application fee. (Please ensure that there are seats available before submitting the fee).

**STEP 2:** The application set will be reviewed. A school Principal will contact the family, guardian or agent to arrange the interview (in-person, Skype, phone, or WeChat).

Admission decisions are usually made based on the interview and the above documentation, including the student essay which is used as a pre-assessment tool that assists us in determining a student's writing ability. Please note that students already studying in a Canadian school *must* arrange to write the assessment tests.

**STEP 3:** If successful, a conditional letter of acceptance (LOA) will be issued by the school and the family will be given up to three weeks to decide whether or not to accept the offer. If the family wishes for their child to attend, full tuition payment must be made before a formal letter of acceptance can be issued.

**STEP 4:** A formal letter of acceptance (LOA) will be issued by the school upon receipt of the full tuition fee. This school letter is what each international student requires to obtain a student visa and study permit to study in Canada. Please note that the student's home address is necessary for the Formal LOA.

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## Student Visa & Study Permit

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Students wishing to attend the International Programme for the full year will require a current Student Visa. Annual renewal of the Canadian Student Authorization (Study Permit) will be facilitated by the school through subsequent Letters of Acceptance. Any student who does not have a valid student visa or study permit, or has not been able to renew the student visa or study permit will not be allowed to attend the school.

Depending on the country of origin, students who study less than six months in Canada may not need a study permit or may need a Temporary Resident Visa. Please refer to the Canadian Citizenship and Immigration website for a complete outline of the requirements and policies for study in Canada: [www.cic.gc.ca](http://www.cic.gc.ca).

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## Legal Custodian (Guardian)

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Mentor College is a day school, not a boarding school. Most students in our International Programme come to Canada without their parents. For those who live with relatives, the relative can be the legal custodian (guardian). All students – regardless of age - must have a custodian who will act as the primary contact between the school and the family. A custodianship agreement which is available directly from the government at [www.cic.gc.ca](http://www.cic.gc.ca) or Mentor College must be signed and submitted to the school office prior to the start of the school year. For students under 18 years of age, the document must also be notarized.

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## Health Insurance & Immunization Records

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Health insurance is mandatory. Each student needs to submit a copy of their insurance documents at the time of registration. The health insurance can be purchased directly from an independent insurance company or you may use the insurance broker that we recommend, Noble Wealth Financial.

Immunization records are required by Peel Public Health. Students who are accepted must submit proof of inoculations. A photocopy of immunization records in the student's native language is acceptable.

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## Formal assessment testing: English and mathematics

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For those applicants who are accepted to attend Mentor College, the application fee covers the costs of the English (reading, writing) and mathematics assessments.

- Students who are currently studying at another school in the Greater Toronto Area (GTA), must write the entrance examinations (assessments) at Mentor College as part of the admission process.
- Students who are in their home country may be required to write the entrance examinations (assessments) in their home schools with a proctor. In most cases, the assessment tests are deferred until the student arrives in Canada.

The majority of our international students are admitted based on the strength of the application set and interview. Once the student arrives in Canada for summer school or orientation, the student is required to complete the assessments. The results are used to validate the course selections made for/by the student and the school reserves the right to make any necessary course changes.

Translators are not permitted during the assessments; however, students may ask the proctor for clarification of the question(s). Students are encouraged not to be reliant on calculators in mathematics.

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## Finding a Home Stay Family

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Mentor College is pleased to recommend **Canada Homestay Network (CHN)**.

Canada Homestay Network is the leading Homestay program management firm in Canada. CHN is also able to provide Custodianship services to students who take part in their Homestay program. To learn more about the services offered, please contact:

Laura Howard, Relationship Manager: Telephone: (289) 426-5042 x 2102  
Toll free: 1-877-441-4443  
Email: [mentor@canadahomestaynetwork.ca](mailto:mentor@canadahomestaynetwork.ca)  
Website: [www.canadahomestaynetwork.ca](http://www.canadahomestaynetwork.ca)

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## Finding a Custodian (Guardian)

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Mentor College is pleased to recommend the following local company. To learn more, please contact:

**Hanthan Education Consulting Service Canada:** Wendy Gao or Ivy Qi  
Web: <http://www.hanthan.net> WeChat ID: hanthancanada  
Email: [hanthan.canada@gmail.com](mailto:hanthan.canada@gmail.com) Telephone: 001-647-909-8988  
Telephone: 001-905-997-6885

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## Buying Health Insurance

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**Noble Wealth Financial** is proud of serving international students and their families for insurance needs since 1999. Mentor College is pleased to partner with Noble Wealth Financial to set up students' medical insurance plan, explain benefits and assist with claims.

Contact: Sue Lee, [sue@noblewealthfinancial.com](mailto:sue@noblewealthfinancial.com) OR Andrew Chang, [team@noblewealthfinancial.com](mailto:team@noblewealthfinancial.com)  
Web: <http://www.inglegroups.com/noblewealthfinancial>; Telephone: 519-885-8786

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## Frequently Asked Questions (FAQs)

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Q: What if the tuition is paid in full and a study permit cannot be obtained?

A: In the unlikely event that the Canadian government does not grant a study permit or student visa, the tuition is refunded less an administrative fee of \$1000.

Q: When can a student start at Mentor College?

A: The school year begins each September. Nearly all students attend for the full year (September – June) which allows them to earn Ontario credits. If a student is accepted to start in February, the student is not eligible to earn Ontario credits.

Q: Does Mentor College offer boarding?

A: Mentor College is not a boarding school; we are a day school only. For students seeking a Homestay Family, we recommend Canada Homestay Network (CHN).

Q: Do I need a custodian (guardian) if I am 18 years old?

A: Yes. All students at Mentor College must have a custodian (guardian), regardless of age. If the student has reached the Age of Majority (18 years old), the custodianship form does not need to be notarized.

Q: What are the hours of the school day?

A: Classes begin at 8:45 am, and end at 3:15 pm

Q: Is busing available?

A: Yes, at an additional cost. Busing is an option that is available through all of Mississauga, Oakville, Brampton and Etobicoke (West Toronto).

Q: Is there a school uniform? How do I purchase this?

A: Yes. The school blazer, kilt (girls) and tie need to be purchased at InSchool Wear; the rest of the uniform can be purchased at most clothing stores. Please view our school website at [www.mentorcollege.edu](http://www.mentorcollege.edu) for the complete dress code.

Q: Does Mentor College offer summer school?

A: Yes. We offer students the opportunity to take English courses at the various grade levels (July).

Q: When should the student arrive in Mississauga?

A: Orientation takes place in late August and classes begin in early September. Students are encouraged to arrive at least one week before the start of school in order to attend Orientation and write the assessment tests, if not yet completed

Q: Does Mentor College offer an instrumental music program?

A: Yes, there is a concert band program featuring woodwind and brass instruments, plus percussion. Students with no musical background may enroll in the grade 9 music course, students with who have played any of the band instruments, piano or violin (and can read musical notation) may enroll in the grade 10 course. Students with a solid background in woodwind or brass instruments may enroll in the grade 11 course. Some background in music theory is also a benefit.

Q: What is the minimum level of English required to attend Mentor College?

A: Students must be able to communicate effectively. While IELTS or TOEFL are not mandatory, English proficiency tests can strengthen the student's application.

Mentor College IELTS recommendation:

- Applications to Grade 12: students are strongly advised to have a minimum of IELTS 6.5 (preferably 7.0+) since we only have one year to work with students entering directly into grade 12. These students are also strongly recommended to join Mentor College in the summer to take the English 11 (ENG3U) course to help the student adjust to our school.
- Applications to Grade 11: students are strongly encouraged to have a minimum IELTS score of 6.0 or higher.
- Applicants to Grades 9, 10: IELTS scores are not as important for the lower grades.



## STUDENT'S PERSONAL PROFILE

1. Do you speak any other languages besides English?     - Yes     - No

Please list: \_\_\_\_\_

2. List any novels that you have read using English: \_\_\_\_\_

3. List your favorite subject(s) in school: \_\_\_\_\_

4. What do you want to study at university? \_\_\_\_\_

5. List any musical instruments you can play: \_\_\_\_\_

6. Have you traveled outside of your home country?     - Yes     - No

Please list: \_\_\_\_\_

7. Please check 5 characteristics which best describe your personality:

- |                                   |                                 |                               |                                 |                                 |
|-----------------------------------|---------------------------------|-------------------------------|---------------------------------|---------------------------------|
| <input type="radio"/> Independent | <input type="radio"/> Energetic | <input type="radio"/> Shy     | <input type="radio"/> Realistic | <input type="radio"/> Talkative |
| <input type="radio"/> Optimistic  | <input type="radio"/> Confident | <input type="radio"/> Serious | <input type="radio"/> Cheerful  | <input type="radio"/> Ambitious |
| <input type="radio"/> Modest      | <input type="radio"/> Outgoing  | <input type="radio"/> Quiet   | <input type="radio"/> Friendly  | <input type="radio"/> Humorous  |

8. The following activities are available at Mentor College. Please indicate the activities which you most like or which you may be interested in trying:

Sports		Clubs & Activities	
Alpine Skiing	Soccer	Audio/Visual Tech	Jazz Band
Archery	Swimming	Canada Club for ELL	Math contests
Badminton	Tabata Club	Concert Bands	Memories to Music
Basketball	Table Tennis	Culture Show	Model U.N.
Cricket	Tennis	Debating Team	Outreach Club
Cross Country Running	Track and Field	DECA Business	Photo Arts Club
Go Karting Club	Weight Room	Environment Club	Science Club
Golf	Wrestling	Fashion Show	Students' Council
Hockey	Volleyball	Global Affairs Club	Take Action Group
Intramural Sports	Ultimate Frisbee	Habitat for Humanity	Theatre Club
Rugby		HS Choir	Video Yearbook
Self-Defense Club		HS Musical, HS Play	Yearbook Committee

## STUDENT ESSAY (PRE-ASSESSMENT)

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## TEACHER REFERENCE

**To Teacher/Principal:** Please have an educator from the student's current school who is familiar with the student fill out this reference. If possible, we prefer an English teacher to complete the form. Once the reference form is filled out, please either e-mail it to [admin@mentorcollege.edu](mailto:admin@mentorcollege.edu) or fax it to 1-905-271-8367.

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

Reference's Name: \_\_\_\_\_ Position: \_\_\_\_\_

Reference's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

How long have you known this student? \_\_\_\_\_ How long has the student studied English? \_\_\_\_\_

Please give your general assessment of this student's English abilities:

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Please rate the student in the categories, by comparison to his/her classmates:

Personal Qualities	Excellent	Good	Average	Poor
1. Courtesy				
2. Friendliness to Peers				
3. Social Maturity				
4. Adjustment to New Situations				
5. Consideration of Others				
6. Emotional Stability				
7. Study Habits				
8. Integrity				

Academic Qualities	Excellent	Good	Average	Poor
1. Participation in Class				
2. Self-Motivation				
3. Effort & Attitude				
4. Homework Completion				
5. Reading Comprehension				
6. Reading Fluency				