



# MENTOR COLLEGE

*Leading by example. Inspiring excellence.*

## International Programme

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**Director:**  
C. Macdonald

**Principal:**  
D. Whyte

**Vice-Principal:**  
R. Hall

## INTERNATIONAL PROGRAMME

Mentor College was founded in 1982 to provide an educational experience based on proven traditional methods of teaching. International students are offered a safe and positive environment with excellent opportunities to develop academic, social and language skills. We proudly offer full-year courses that allow continual learning throughout each academic year.

Individual attention is given to each student and classes are kept small to facilitate individual learning. One of the main objectives of the programme is to ensure a high level of proficiency in the four skill areas of Reading, Writing, Listening and Speaking. International students who require English as a Second Language (ESL) support are assigned two English classes for the academic year. Teachers in the ESL programme give more time and attention to the student's language as well as academic development, offering more explanation and structure. Every high school student is assigned a school laptop to support their learning.

One of the ways in which our programme is different from international schools is the integration of our students into our school community. Our international students interact in meaningful ways with native English speakers. All students are integrated into mathematics, computers, visual arts, gym, instrumental music, business, senior science, and humanities courses.

**Grade 9-10** courses that are ESL supported: English, English support class, science, Canadian geography, Canadian history, civics and careers.

**Grade 11-12** courses are mostly integrated. International students who require ESL support will receive an additional ESL English class or may be placed in a lower grade level to accommodate their language needs.

All international students are provided with an additional layer of administrative support to maintain their study status and continue at Mentor College. Our international students are closely monitored and supported by guidance services, are represented on student council by elected student ambassadors, enjoy social events, and are offered the opportunity to receive peer support. Participation in extracurricular activities (sports, clubs, and competitions) is another great way to develop social and English skills.

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### Contact Information:

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Mr. Randy Hall  
Vice-Principal and Admissions Manager

E-mail: [rhall@mentorcollege.edu](mailto:rhall@mentorcollege.edu)  
Telephone: 905-271-3393

## ADMISSION INFORMATION

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### The Admission Process:

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**STEP 1:** Submit the student's application, school transcript and application fee. For applications submitted after February 1<sup>st</sup>, please check with our admissions office to be sure that there are seats available before submitting the application fee.

**STEP 2:** The application set will be reviewed. A school Principal will contact the family, guardian, or agent to arrange the interview (in-person, phone, Microsoft Teams, or WeChat).

**STEP 3:** Interviews will begin after November 1<sup>st</sup> for the next academic year. Admission decisions are made based on the interview and the above documentation, including the student essay which is used as a pre-assessment tool that assists us in determining a student's writing ability.

**STEP 4:** If successful, a conditional letter of acceptance (LOA) will be issued by the school and the family will be given up to three weeks to decide whether to accept the offer. If the family wishes for their child to attend, full tuition payment must be made before a formal letter of acceptance can be issued.

**STEP 5:** A formal letter of acceptance (LOA) will be issued by the school upon receipt of the full tuition fee. This school letter is what each international student requires to obtain a student visa and study permit to study in Canada. Please note that the student's home address is necessary for the Formal LOA.

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### Application Fee:

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A non-refundable CDN \$200.00 application fee is required for all international students who wish to apply to Mentor College. The application fee can be paid by cash, e-transfer, wire transfer, or WeChat Pay, but not by credit card.

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### Formal assessment testing: English and mathematics

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For those applicants who are accepted to attend Mentor College, the application fee covers the costs of the English (reading, writing) and mathematics assessments.

- Students who are currently studying at another school in the Greater Toronto Area (GTA), must write the entrance examinations (assessments) at Mentor College as part of the admission process.
- Students who are in their home country may be accepted based on the strength of the application and interview. Formal assessment testing using Microsoft Teams will be completed in the spring to validate the course selections. Mentor College reserves the right to make any necessary course changes.

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## Documents Required:

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The following documents are required to apply to the International Programme and can be submitted in person, or sent electronically, or by mail: (Return pages 6-9)

### DOCUMENTS CHECK LIST:

- \_\_\_\_ (1) Student transcripts or reports from the past two years.
- \_\_\_\_ (2) Copy of current and valid passport
- \_\_\_\_ (3) Student Information Sheet, with recent photograph – page 6
- \_\_\_\_ (4) Student's Personal Profile – page 7
- \_\_\_\_ (5) Student Essay (*must be written by hand*) – page 8
- \_\_\_\_ (6) Teacher Reference – page 9

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## Student Visa & Study Permit

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Students wishing to attend the International Programme for the full year will require a current Student Visa. Annual renewal of the Canadian Student Authorization (Study Permit) will be assisted by the school through subsequent Letters of Acceptance. Any student who does not have a valid student visa or study permit or has not been able to renew the student visa or study permit will not be allowed to attend the school.

Depending on the country of origin, students who study less than six months in Canada may not need a study permit or may need a Temporary Resident Visa. Please refer to the Canadian Citizenship and Immigration website for a complete outline of the requirements and policies for study in Canada: [www.cic.gc.ca](http://www.cic.gc.ca).

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## Immunization Records

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Immunization records are required by Peel Public Health. Students who are accepted must submit proof of inoculation. A photocopy of immunization records in the student's native language is acceptable.

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## Legal Custodian (Guardian)

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Many students in our International Programme come to Canada without their parents. For those who live with relatives, the relative can be the legal custodian (guardian). All students – regardless of age - must have a custodian who will act as the primary contact between the school and the family. A custodianship agreement is available directly from the government at [www.cic.gc.ca](http://www.cic.gc.ca) or Mentor College and must be signed and submitted to the school office prior to the start of the school year. For students under 18 years of age, the document must also be notarized.

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## Finding a Custodian (Guardian)

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Mentor College is pleased to recommend the following local companies. To learn more, please contact:

### Hanthan Education Consulting Service Canada:

Contact: Wendy Gao

Website: [www.hanthan.net](http://www.hanthan.net)

WeChat ID: hanthancanada

Email: [hanthan.canada@gmail.com](mailto:hanthan.canada@gmail.com)

Telephone: 647-909-8988

### Happy Sailing Education Services Corp.

Contact: Helen Song

Website: [www.happysailing.org](http://www.happysailing.org)

WeChat ID: 2448307304

Email: [happysailing81@gmail.com](mailto:happysailing81@gmail.com)

Telephone: 647-241-0503

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## Finding a Home Stay Family

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Mentor College is a day school, not a boarding school. We are pleased to recommend **Canada Homestay Network (CHN)**.

Canada Homestay Network is the leading Homestay program management firm in Canada. CHN is also able to provide Custodianship services to students who take part in their Homestay program. To learn more about the services offered, please contact:

Toll free phone: 1-877-441-4443

Website: [www.canadahomestaynetwork.ca](http://www.canadahomestaynetwork.ca)

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## Health Insurance

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Mentor College is pleased to partner with Study Insured to offer health insurance to all our international students. Health insurance is mandatory for all students who do not have an Ontario health card and must be purchased at the time of acceptance or registration. To learn more about Study Insured, please visit [www.studyinsured.com](http://www.studyinsured.com)

The insurance coverage runs from August 15<sup>th</sup> until the following August 14<sup>th</sup>.

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## Immigration Services

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Mentor College is pleased to recommend Bo Cao who is a local immigration consultant if you need assistance with the visa application process. Her company, FineArk Education & Immigration Inc., is a regulated member of the College of Immigration and Citizenship Consultants (CICC). Immigration services include Study Permit, Work Permit, Students Visa, Visitor Visa, ...

### FineArk Education & Immigration:

Contact: Bo Cao

WeChat ID: C2367120952

Email: [caobomail@gmail.com](mailto:caobomail@gmail.com)

Telephone: 647-822-3037

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## Frequently Asked Questions (FAQs)

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Q: When can a student start at Mentor College?

A: We are a full-year school with intake each September.

Q: Do I need a custodian (guardian) if I am 18 years old?

A: All students at Mentor College must have a custodian (guardian), regardless of age.

Q: What if the tuition is paid in full and a study permit cannot be obtained?

A: In the unlikely event that the Canadian government does not grant a study permit or student visa, the tuition is refunded less an administrative fee of \$1000.

Q: Is busing available?

A: Busing is available at an additional cost. Busing is an option that is available through all of Mississauga, Oakville, Brampton, and Etobicoke (West Toronto).

Q: Is there a school uniform? How do I purchase this?

A: Please view our school website at [www.mentorcollege.edu/OurSchool/SchoolUniforms/](http://www.mentorcollege.edu/OurSchool/SchoolUniforms/) for the complete dress code. The school blazer, kilt (girls) and tie need to be purchased at InSchoolwear; the other parts of the uniform can be purchased at most clothing stores.

Q: Does Mentor College offer summer school?

A: We offer students the opportunity to take courses at various grade levels (July).

Q: When is student orientation?

A: Orientation is held on the first Tuesday of September (the day before classes begin). School starts on the first Wednesday of September. Students are encouraged to arrive at least one week before the start of school to settle into their new living arrangements and to attend Orientation.

Q: What is the minimum level of English required to attend Mentor College?

A: Students must be able to communicate effectively. English proficiency tests can strengthen the student's application. Mentor College IELTS [recommendation/guideline](#):

- Grade 9 or 10 application: students do not require an English proficiency test.
- Grade 11 or 12 application: students must complete IELTS or TOEFL (minimum IELTS 6.5, TOEFL 80)

Q: When is the class size?

A: Maximum of 19 students.

Q: How many international students attend high school in Mentor College?

A: Approximately 15% of our student population.

## STUDENT INFORMATION SHEET

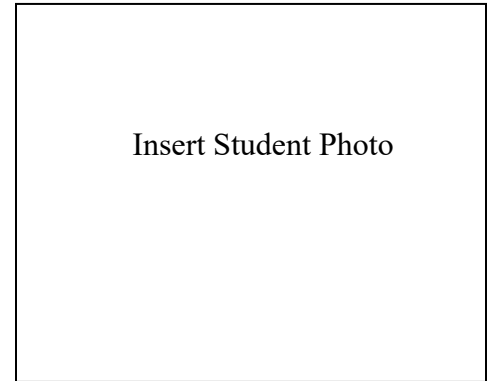
Last Name: \_\_\_\_\_

Given Name: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Gender:     Male     Female

Date of Birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Day/month/year



Home Address: Street: \_\_\_\_\_

City: \_\_\_\_\_ Province/State: \_\_\_\_\_

Postal/Zip code: \_\_\_\_\_ Country: \_\_\_\_\_

Current Grade Level: \_\_\_\_\_

Current School: \_\_\_\_\_

Applying to Grade: \_\_\_\_\_

Boarding School: (Yes or No) \_\_\_\_\_

### CONTACT INFORMATION

Please indicate who you would like us to contact with the admission decision or if further information is required.

Father's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Custodian's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

(if applicable)

Email: \_\_\_\_\_

Agent's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

(if applicable)

Email: \_\_\_\_\_

## STUDENT PERSONAL PROFILE

1. Do you speak any other languages besides English?     - Yes     - No

Please list: \_\_\_\_\_

2. List any novels that you have read using English: \_\_\_\_\_

3. List your favorite subject(s) in school: \_\_\_\_\_

4. What do you want to study at university? \_\_\_\_\_

5. List any musical instruments you can play: \_\_\_\_\_

6. Have you traveled outside of your home country?     - Yes     - No

Please list: \_\_\_\_\_

7. Please check 5 characteristics which best describe your personality:

- Independent     Energetic     Shy     Realistic     Talkative  
 Optimistic     Confident     Serious     Cheerful     Ambitious  
 Modest     Outgoing     Quiet     Friendly     Humorous

8. The following activities are available at Mentor College. Please indicate the activities which you most like or which you may be interested in trying:

<b>Sports</b>			<b>Clubs &amp; Activities</b>	
		Rugby		Environment Club
Alpine Skiing		Soccer	Audio/Visual Tech	HS Musical, HS Play
Archery		Swimming	Book Club	Jazz Band
Badminton		Table Tennis	Chess Club	Math contests
Basketball		Tennis	HS Choir	Memories to Music
Cricket		Track and Field	Concert Bands	Model U.N.
Cross Country Running		Ultimate Frisbee	Culture Show	Outreach Club
Golf		Weight Room	Debating Team	Photo Arts Club
Hockey		Wrestling	DECA Business	Science Club
Lacrosse		Volleyball	Engineering Club	Students' Council

### STUDENT ESSAY (PRE-ASSESSMENT)

Leading by example. Inspiring excellence.





## TEACHER REFERENCE

**To Teacher/Principal:** Please have an educator from the student's current school who is familiar with the student fill out this reference. If possible, we prefer an English teacher to complete the form. Once the reference form is filled out, please e-mail it to [admin@mentorcollege.edu](mailto:admin@mentorcollege.edu).

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

Reference's Name: \_\_\_\_\_ Position: \_\_\_\_\_

Reference's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

How long have you known this student? \_\_\_\_\_ How long has the student studied English? \_\_\_\_\_

Please rate the student in the categories, by comparison to his/her classmates:

<b>Personal Qualities</b>	Excellent	Good	Average	Poor
1. Courtesy				
2. Friendliness to Peers				
3. Social Maturity				
4. Adjustment to New Situations				
5. Consideration of Others				
6. Emotional Stability				
7. Study Habits				
8. Integrity				

<b>Academic Qualities</b>	Excellent	Good	Average	Poor
1. Participation in Class				
2. Self-Motivation				
3. Effort & Attitude				
4. Homework Completion				
5. Reading Comprehension				
6. Reading Fluency				

Please give your general assessment of this student's English abilities:

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